



CITY OF SHOREWOOD

5755 Country Club Road • Shorewood, Minnesota 55331
952.960.7900 Fax: 952.474.0128

SPECIAL EVENT PERMIT APPLICATION

(Pursuant to City Code, Chapter 505)

(Please Print or Type)

Today's Date Application Fee: n/a Receipt # n/a

Event to be Registered: Any person or persons sponsoring a event at which it may reasonably be anticipated that there will be more than 75 persons in attendance shall, prior thereto, register such event with the City Clerk, giving the location, date, time, purpose, names of all sponsors, and the number of persons anticipated will be in attendance.

Permit for Additional Events: Within a period of 6 months following such event, no additional event(s), at which it may reasonably be anticipated that there will be more than 75 persons in attendance, shall be permitted at the same location unless the person or persons who propose to sponsor the same shall first have obtained a special permit therefore approved by the City Council. Application for such permit shall be made to the City Clerk.

Event Location: Date of Event:

Number of Persons (anticipated) to Attend: Time:

Purpose

Sponsor's Name(s)

Daytime Phone #: Evening Phone #

Special Parking or Safety Provisions (e.g., traffic control, parking, pedestrian access):

Blank lines for additional information.

Enforcement: A police officer may order all persons present in any such group or gathering from which such noise emanates, other than the owners or tenants of a dwelling unit, to immediately disperse from said event in lieu of being charged under this Chapter should the continued health, safety, comfort, and repose of the public be in jeopardy, or if the event is in violation of the provisions of Chapter 501 of the Shorewood City Code. Failure to comply with the conditions of the Special Events Permit may result in police enforcement.

Applicant's Signature: Date:

Allow 5 business days for processing

For Office Use Only

SLMPD: Date:

Fire Marshal: Date:

Zoning Administrator: Date:

City Administrator: Date: